2SLGBTQIA+ Health
HIV Support For All

5516 Spring Garden Road • Suite 200 • Halifax NS • B3J 1G6
902-425-4882 • *fax* 902-422-6200 • www.healns.ca

HEAL NS - JOB POSTING

HIV+ Client Programs + Support Coordinator (Halifax)

NOTE – this position prioritizes HIV+ applicants
$48,000 - $52,000, Full-time, start date: ASAP
DEADLINE: Noon, Nov. 30, 2026.

The HIV+ Client Programs + Support Coordinator is responsible for the development, coordination, and delivery of programs and services with the goal of increasing the quality of life for **Persons Living With HIV (PLWH) and, to a lesser extent, members of the 2S/LGBTQIA+ communities.**

This role involves supporting clients in navigating healthcare, community, and social service systems, while developing and facilitating supportive, social, and health-promotion programs. The position also works collaboratively with the Programs Team to support the planning, implementation, and evaluation of HEAL NS programs.

Client Support Duties

- Coordinate, develop, and deliver supportive programs
- Act as an advocate and navigator by providing referrals to healthcare, community, and social services and by supporting system/paperwork navigation supports
- Provide short-term crisis response / intervention for clients experiencing acute distress, housing instability, health-related crises, or other urgent challenges, within scope of training and the role
- Work collaboratively with existing partners, and develop new partnerships based on emerging community needs
- Provide short-term, non-clinical one-on-one supportive counselling and group support within scope of training and the role
- Participate in community-based advocacy groups and coalitions working on client issues
- Complete statistical and qualitative data reports, contribute to program evaluation and funder reporting, and maintain accurate client files

Program Leadership & Community Engagement

- Support the Programs Team in the development, implementation, and evaluation of programs
- Contribute to program planning, workplans, and timelines to ensure programs align with organizational goals, funder requirements, and community needs
- Work as part of a team to facilitate walk-in pickups for at-home STI tests through our partnership with the STI Care Now program by Nova Scotia Health Authority.
- Represent HEAL NS at community information sessions, health fairs, and outreach events
- Provide HIV treatment, and prevention, and harm-reduction information
- Evaluate and continuously improve programming for PLWH and 2S/LGBTQIA+ communities based on community feedback and emerging needs

- Support the delivery of health education initiatives, including education for individuals accessing STI self-test kits
- Help with other HEAL NS programs, services and events as needed
- Other duties as assigned by the Executive Director

Knowledge, Skills & Abilities

- Undergraduate degree, diploma, or equivalent experience in a field that is related to Health Promotion, Community Development or Social Services
- Training, certification or equivalent experience in some form of counselling preferred; *however*, demonstrated experience in crisis navigation and supporting individuals experiencing challenging or complex life circumstances, including the ability to assess immediate needs, identify helpful supports, and facilitate connections to relevant community resources and services will be considered
- Excellent verbal communication skills and experience with delivering programs, group work, and public speaking
- Ability to work ethically and effectively with individuals and groups who experience multiple vulnerabilities
- Sensitivity to, and a demonstrated understanding of, HIV/AIDS related stigma and discrimination as well as an overall understanding of HIV and the complex needs of our clients
- Working knowledge of health promotion, population health, and adult education principles
- Knowledge of social determinants of health, intersectionality, and Harm Reduction an asset
- Solid understanding of trauma and substance use an asset
- Keen understanding of healthcare systems, community resources and a strategic approach in problem solving
- Excellent organizational skills and the ability to handle multiple tasks while being flexible
- Ability to work independently while also contributing positively to a team environment with diverse individuals (staff, consultants, board members, volunteers, clients, donors, etc.)
- Proficiency in Microsoft Office (e.g. Word, Excel, PowerPoint) and other computer platforms
- Valid driver's license
- Regular access to a vehicle is an asset
- Able to lift and move 20 lbs without difficulty an asset

All submissions are welcome...

As an organization, addressing issues of sexual health, especially for minority populations, is one of our highest priorities. HEAL NS recognizes and values the lived experience of community members – especially those who are underserved and/or facing discrimination.

We encourage, and will give preference to, submissions from:

- applicants living with HIV
- applicants who are members of 2S/LGBTQIA+ communities
- applicants who are Indigenous, African/Caribbean/Black, and other racialized people
- applicants who are disabled.

If any of these apply to you **we encourage you to self-identify in your application.**

Application Deadline

Applications are due Nov. 30, 2026 at Noon

- Include a cover letter and resume in one document
- Applications should be submitted ASAP **by email to Chris Aucoin** ChrisA@healns.ca

Scan Job Posting Here